Work Plan – Road Map Project	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24
	Dec 20	Jan 21	Feb 21	Ma 21	Apr 21	May 21	Jun 21	Jul 21	Aug 21	Sept 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Ma 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sept 22	OKt 22	Nov 22
Work package 1: General management and coordina	tion c	of the	proje	ct (= c	rossc	utting	work	pack	age)															
1.1 Preparatory activities																								
1.2 Management activities																								
Work package 2: Monitoring and evaluation (= cross	cuttii	ng wo	rk pad	ckage	)																			
2.1 Evaluation																								
2.2 Reporting																								
2.2 Maintaining website																								
Work package 3: Setting the stage																								
3.1 Preparation of a background paper in working																								 
group meetings <mark>(Flanders)</mark>																							i	
3.2 Background paper																								
3.3 Kickoff of the transnational steering group in																								
<u>Flanders</u>																								ļ
3.4 Report of the transnational steering group																							i	
3.5 Final background paper																							i	<u> </u>
Work package 4: Needs analysis																								
4.1 National working group in Flanders																								
4.2 National working group in Latvia																								·
4.3 National inventories of needs and reports																								 
4.4 Transnational steering group: comparison																								 
needs analysis <mark>in Flanders</mark>																								į
4.5 Overview of the common needs (transnational)																								
Work package 5: Broadening the expertise																								
5.1 Peer learning activity in Latvia																								
5.2 Report of the peer learning activity																								
Work package 6: Guidelines on digital learning in hig	her <u>e</u>	ducat	ion _																					
6.1 National working group in Flanders																								
6.2 National working group in Latvia																								
6.3 Transnational steering group preparing																								
common guidelines in Latvia																								 

6.4 Report of the transnational steering group												
6.5 Redaction and publication of guidelines												
Work package 7: Dissemination of results												
7.1 Transnational steering group preparing the conference online meeting												
7.2 Dissemination conference in Flanders												
7.3 Dissemination at international fora (all partners)								·				